

Tax Free Childcare voucher payments

If you want to use Tax Free Childcare (TFC) vouchers to pay for After School Club/Breakfast Club please carefully read the following instructions.

You will receive an invoice in IPAL.

Once received you will need to log in to your IPAL account and request the amount of your invoices to be paid from your TFC account to St Lukes Primary School.

You can make up to 2 payments from your TFC account each month. If your child attends both ASC and Breakfast Club then we advise you make one payment for the ASC invoices and one for Breakfast Club invoices.

You can combine the costs of all the invoices that are due into one payment, this also applies for multiple children. For example if you have 2 children attending ASC and you have multiple invoices, you can simply add all of these together and send one lump sum.

To link your TFC account to St Lukes, you will need the school address and either OFSTED number or DfE number to send the payments to us (see codes/numbers on the next page)

Your reference is your child's tax-free account number.

When we see the payments come into the school bank account, we can use your child's TFC account number to reconcile the payment to your IPAL account.

The staff member who reconciles the payments does so twice a week, so please give it a little time for payments to clear in your account.

You DO NOT need to raise any vouchers in IPAL.

ASC/Breakfast Club payments – childcare and tax credit info (correct at 18/11/25)

This is a list of all our account numbers.

Most of you will find our account with the Ofsted number or postcode.

Postcode: BN2 9ZF

Ofsted: 114374

DfE: 846/2026

Sodexo: 882778(ASC) – 128306(BC/EMC)

RG: 49789479437

Kiddevouchers: 105526

Care4: 23721184

Computershare: 0021909897

Edenred: P20667498

HMRC: 50005055245

CGPS: CCG5475374

Faircare: SLAS0120

BusyBee: no number